



LitigatePower

Business Application Template



Litigation cases of various natures assigned by clients such as banks, finance companies, credit card companies, and insurance companies can be managed efficiently with a good workflow management system.

LitigatePower is the ideal and practical solution to organise your daily workflow. **LitigatePower** is a ready-made Business Application Template from **WORKFLOW GBS** for tracking, managing and monitoring high volumes of litigation cases. It assists legal firms in providing better services to their clients by providing up-to-date status reports instantaneously.

Specially designed for management of litigation cases, **LitigatePower** delivers the following benefits:

- Easy maintenance of every litigation file via online; in an orderly, accurate and consistent manner.

- The mail-merge on document template and document management functions reduce the heavy volume, repetitive typing and administrative details, thus improves productivity.
- Up-to-date litigation files are available at the touch of a keystroke, thereby allowing for timely follow-up actions.
- Instantly available progress reports enables detailed analysis and prompt decisions to be made.
- Connections to clients enable fast retrieval of error-free new litigation files. Thus, better services is offered to clients by providing speedy and up-to-date status on all active litigation files.
- The system can be used to train new staff and improve distribution of the workload and subsequent monitoring lead to better staff performance and efficiency.



P&O GLOBAL TECHNOLOGIES SDN BHD (181345-T)

K u a l a L u m p u r • B a n g k o k • F l o r i d a

Salient Features & Benefits

No.	Function	Description
A.	Host Integration	<ul style="list-style-type: none"> • supports most industry-standard data sources, including: text files, Excel files, SQL sources and XML files. • Auto data download and upload via scheduler or base on workflow processes
B.	Workflow Management	Create custom workflow with triggers based on litigation processing events. Easily modify workflow rules to keep pace with future changes
C.	Case management	Act as an electronic case folder to keep track of latest case status in terms of litigation type, case status, person in-charge, case information, business partners assigned, documents, email and images
D.	Case Distribution & Assignment	Auto distributes and assigns cases to relevant users or business partner base on predefine case distribution formula
E.	Document/Image management	Using electronic case folder to store and catalogue case documents
F.	Alerts, Notifications & Outstanding Tasks (Alarm Clock)	Set custom alerts, notifications and outstanding tasks to automatically notify users & business partners of critical litigation processing events
G.	Management Information/Business Intelligent tool	<ul style="list-style-type: none"> • Business partner performance report by litigation tasks • Billing (Transaction and Aging report) • Commentary report – To show processing activities transpired since day one • Case status report • Status aging report by litigation stages/tasks
H.	Billing	Keeping track of bills submitted by Lawyer and other Business Associates per case basis. Option of calculating fees base on predefines formula can be included
I.	Email/Fax/SMS	Allows standard email/SMS templates to be created and linked to workflow processes to enable speedy sending of email/SMS all within one system and in the form defined
J.	Security	<ul style="list-style-type: none"> • Define security profiles for different categories of users • Flexible combination of access rights to add, edits, delete or view • Audit Trail

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